

MINUTES

REGULAR MEETING

FOURTH OF JULY EXECUTIVE BOARD



Wednesday, April 1, 2009
6:00 p.m.
Civic Center; Room B-8
2000 Main St
Huntington Beach, CA 92648

Staff liaison Naida Oslone called the meeting to order at 6:02 p.m.

A. ROLL CALL

Board Members: Jeff Carnival, Edward Heins, Karen Pedersen, Mary Peeples, Jon Ross, Jim Thomson, Linda Vircks, Chris Young

At-Large Members: Shirley Lewis, Carole Ann Wall

Event Directors: Pat Stier, Stacey Newton

Staff Liaisons: Mitch O'Brien, Naida Oslone, Carrie Sparks, Martha Werth

Contractors: Kevin Carrera, Bill Lomas

Others: Lisa Bannister, Kevin Elliott, Don MacAllister, Billy O'Connell, Ed Vickery, Barry Williams

B. INTRODUCTIONS/PRESENTATIONS: All in attendance introduced themselves.

CORRESPONDENCE: None.

PUBLIC COMMENTS: Don MacAllister announced that the Kiwanis Club would like to hold their traditional Lake Park pancake breakfast and also serve food at Lake Park on the afternoon of the 4th. He also reported that the Key Clubs will be available to volunteer for various duties on the day of the parade.

APPROVAL OF MINUTES: Motion to approve the minutes from the March 4, 2009, 4th of July Executive Board meeting was moved by Karen Pedersen, seconded by Jeff Carnival, and unanimously approved.

STAFF REPORTS:

Community Services- Naida Oslone reported that the merchandise order form is pending approval from the Treasurer's office. She informed the board that after the form is approved it will be printed and mailed with the water utility bills from May 1st through May 31st, 2009.

Fire Department- Martha Werth announced that R.A.C.E.S. would be available to volunteer on the 4th of July. She also passed along a request from C.E.R.T. to ride in the parade with the Fire Department. Bill Lomas suggested they submit an application for review by the board.

Police Department- Lt. Mitch O'Brien reported that security has been contracted for the parade route.

REVIEW OF COMMITTEE MEETINGS:

Announcement Stands: Ed Heins reported his findings of estimates on announcement stands.

Carts/Disposal Logistics: Jeff Carnival reported that estimates are being obtained for cart rentals. He is also seeking out storage locations to house the carts when not needed.

Entertainment/Celebrity Guests: Stacey Newton announced that she is currently searching for celebrity guests to appear in the 4th of July Parade.

Equipment/Portables/Banners: Jim Thomson reported that estimates are being obtained for portable restroom vendors and banners.

Festival: Linda Vircks reported that 12 food vendors have been obtained. There are 48 openings for other types of vendors.

Merchandise: Karen Pedersen reported that bids have gone out for merchandise vendors.

Military: Jon Ross provided an update on military and police agencies that may be available to participate in the 4th of July celebrations.

Parade/Pre-parade: Bill Lomas reported that a contract has been received from the Miss America team.

Run: No report.

Sound: Chris Young reported that he will be meeting with various sound companies to obtain estimates.

Sponsorship: Mary Peebles stated that a title sponsor is currently being sought.

BUDGET REVIEW: A brief discussion was held regarding the budget.

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT - Meeting adjourned at 7:08 p.m. The next Fourth of July Executive Board meeting will be held May 13, 2009 at 6:00 p.m. at the Huntington Beach Central Library, Maddy Room, 7111 Talbert Ave., Huntington Beach, CA 92648.

Respectfully submitted by:

Carrie Sparks
Recording Secretary